
CXCVI
TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS
SPECIAL ADMINISTRATIVE BOARD

OFFICIAL REPORT

REGULAR MEETING

APRIL 18, 2019

ST. LOUIS, MO

M I N U T E S

The meeting convened on the above date in Room 108 of the Administrative Building, 801 North 11th Street, St. Louis, MO 63101. Those in attendance were Mr. Rick Sullivan, Mr. Richard K. Gaines, Superintendent Dr. Kelvin R. Adams, Mr. Jeffrey St. Omer, and Ms. Ruth Lewis. Mrs. Darnetta Clinkscale did not participate in the open session meeting.

CALL TO ORDER AND ROLL CALL

Mr. Sullivan called the meeting to order at 6:05PM on the following roll call.

AYE: Mr. Richard K. Gaines, Mr. Rick Sullivan

ABSENT: Mrs. Darnetta Clinkscale

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

STUDENT/STAFF RECOGNITIONS

Students Isabella Bates and Emme Johnson, 3rd graders at Mullanphy School and student Marisha Williams a 4th grader at Lexington School were all recognized for being winners of the St. Louis Symphony's Annual *Picture the Music* contest. Isabella, Emme, and Marisha were frontrunners-up's. Isabella received special recognition for her art piece titled *Fire Beat*; Emme received special recognition for her art piece titled *Shapes of Fire*; and Marisha received special recognition for her art piece titled *The City of Life*. Finalists were honored at a special awards ceremony at Powell Hall on February 25, 2019. Honorees art works are being featured in a traveling exhibition.

Seventy (70) schools and more than 12,400 students participated in the free competition. Four hundred-thirty submissions were reviewed, and from this group 100 finalists representing 43 schools were selected.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

There were no minutes to present this meeting.

SUPERINTENDENT'S REPORT

INFORMATIONAL ITEMS

Ms. Anna Westlund, Director of Recruitment provided an updated report on Teacher Recruitment and Selection. In July of 2017, a recruitment team was formed to strategize on how to address on-going teacher shortages in the District. Below is a snap shot of the first year's result.

Pre-hire cohort to promote equity in our hardest-to-staff schools

- Vacancy gap eliminated
- 50% reduction in vacancies

Alternative sourcing for diverse talent and hard-to-staff areas

- A partnership launched with the St. Louis Teacher Residency.
 - Cohort of residents composed of 58% persons of color. Half of residents will teach math or science
 - Program trains SLPS teachers to coach residents, a leadership opportunity for current teachers

Significant shift in *when* and *how* we hire

- Applicants went through 4 screening phases.
 - Empowered school leaders to hire talent much earlier during a schoolyear.
 - At the end of March 2017, no teachers were under contract.
 - But at the end of March 2018, 45 teachers with signed offer letters.
 - At the end of June 2017, 134 teachers were under contract. At the end of June 2018, 200 teachers with signed offer letters (49% increase in hires by June 30).
- On 8-30-18, 95.2% of teaching positions were filled. In 2017, the comparable fill rate was 94.6% and in 2016, it was 90.4%.

Mr. Louis Kruger, Director of Student Placement reported on Application and Placement for Magnet and Choice Schools for the 2019-2020. A snap shot of that report is below.

Online Application and 2 Pool Lottery System Update

{ DATA NOTES..... 7th year with the On-line System5th year with the 2 pool }
{ lottery..... 3rd year for Gifted Education and General Programs Separation }

- 5,000 online vs 2,562 paper placement requests shows 66% submitting online.
- 2019-20 online submission percentage dropped 1% over 2018-2019 and up 6.6% over past 3 years.
- 4,635 requests in Pool A (increase 1,237)
- 1,716 requests in Pool B (increase 469)
- 1,211 Post Lottery requests from January 4 to April 2 (decrease 563)

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- Separation of Gifted Ed. and General Ed. programs application submission allows parents to request and gain General Ed. program seat while awaiting determination of applicant gifted status.
 - Email communications continue as primary method to inform of eligibility status and placement updates.

These reports in the entirety can be viewed on the District's website.

BUSINESS ITEMS - CONSENT AGENDA

At the request of Superintendent Adams, the Board moved item **04-18-19-58** to the May 16, 2019 meeting agenda..... **(04-18-19-58)** To approve an amendment to Board Resolution #06-28-18-36, a contract with Tech Electronics, Inc. to increase the amount by \$64,295.00 for the fire alarm systems upgrade at Metro High School, Nahed Chapman and Wilkinson @ Roe. If approved, the revised project cost will be \$202,020.00 with a 10% contingency of \$20,202.00 and the total cost being \$222,222.00.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 04-18-19-01 through 04-18-19-57. On a motion by Mr. Gaines and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Numbers 04-18-19-01 through 04-18-19-57

AYE: Mr. Gaines, Mr. Sullivan
ABSENT: Mrs. Clinkscale
NAY: None

The motion passed.

(04-18-19-01) To ratify and approve a Policy Statement between the Missouri National Education Association St. Louis (School Nurses) and the Special Administrative Board of the Transitional School District of the City of St. Louis, regarding the 2017-2020 Policy Statement, Revised August 31, 2017 and effective through June 30, 2020.

(04-18-19-02) To approve an amendment to Board Resolution Number 06-28-18-06, a contract renewal with St. Louis Community College for the Dual Credit Programs to increase the amount by \$5,000.00 due to an additional 93 qualified students needing enrollment. The contract remains the same August 1, 2018 through June 30, 2019. If approved, the total cost for these services will now be for \$26,000.

(04-18-19-03) To approve an extension of a purchase of service with DocuSign for an additional 4 months (June 30, 2019) to provide electronic document scanning services to the Human Resources Division at an additional cost not to exceed \$6,810.00. Originally submitted April 2, 2019, the services were approved under the Superintendent's dollar threshold. The additional 4-months will extend the initial discount of 54% and reset the contract to align the District's fiscal year. If approved, the total value of these services will be \$21,810.00.

(04-18-19-04) To approve Summer School 2019 for identified SLPS students at a cost not to exceed \$3,300,000, pending funding availability. Summer School 2019 is scheduled to begin June 3, 2019 and conclude June 28, 2019.

(04-18-19-05) To approve the spring bus routes for FY18-19. The report detailing the bus routes is available in the Transportation Office.

(04-18-19-06) To adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment and lack of work; and to adopt and approve the reduction in force process and procedures presented by the Administration, and to authorize the Superintendent to initiate the process and eliminate all affected positions as early as May 23, 2019.

(04-18-19-07) To approve the renewal of a Service Agreement with Aramark Uniform Services to provide maintenance and custodial uniforms and miscellaneous custodial supplies for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$105,633.60, pending funding availability and legal review.

(04-18-19-08) To approve a contract renewal with Advanced Elevator to provide elevator inspections, certifications and maintenance services for District schools and buildings beginning July 1, 2019 through June 30, 2020, at a cost not to exceed \$344,633.19, pending funding availability and legal review.

(04-18-19-09) To approve a contract renewal with Grease Masters to provide inspection, cleaning of the exhaust hoods and grease traps for the District schools beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$56,890.00, pending funding availability and legal review.

(04-18-19-10) To approve a contract renewal with Ideal Landscape Group to provide snow removal and grounds maintenance services for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$1,164,769.00, pending funding availability and legal review.

(04-18-19-11) To approve a contract renewal with Republic Services to provide solid waste management services in selected District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$275,296.56, pending funding availability and legal review.

(04-18-19-12) To approve a contract renewal with Tremco/Weatherproofing Technologies to provide roofing inspections and repair and replacement services for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$1,000,000.00, pending funding availability and legal review.

(04-18-19-13) To approve a contract renewal with American Boiler to provide boiler repair services for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$52,810.50, pending funding availability and legal review.

(04-18-19-14) To approve a contract renewal with American Water to provide inspection, cleaning and water treatment of the cooling towers for the District schools beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$33,479.00, pending funding availability and legal review.

(04-18-19-15) To approve a contract renewal with Cintas to provide annual testing and inspection services of fire alarm systems in all District schools and buildings beginning July 1, 2019 through June 30, 2020, at a cost not to exceed \$62,166.00, pending funding availability and legal review.

(04-18-19-16) To approve a contract renewal with Trane to provide air conditioning chiller maintenance for the District schools beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$34,020.00, pending funding availability and legal review.

(04-18-19-17) To approve a contract renewal with Environmental Consultants, LLC to provide Hazardous Materials Consulting as needed for District schools and buildings for a cost not to exceed \$305,920.30, for the period July 1, 2019 through June 30, 2020, pending funding availability and legal review.

(04-18-19-18) To approve a contract renewal with Industrial Soap to provide custodial cleaning equipment for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$200,000.00, pending funding availability and legal review.

(04-18-19-19) To approve a contract renewal with Bieg Plumbing Company to provide testing, tagging and reporting on all domestic water backflow devices at District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$25,841.67, pending funding availability and legal review.

(04-18-19-20) To approve a contract renewal with Cord Moving & Storage and Fry-Wagner Moving & Storage to provide District-wide moving, relocation and storage services beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$281,553.10, pending funding availability and legal review.

(04-18-19-21) To approve the contract renewals with Robert Half, K-Force, and Abacus Service Corporation (staffing agencies) to provide individuals for vacancies and temporary positions in departments located at the Administrative Building for the period July 1, 2019 through June 30, 2020, pending funding availability. This is the 2nd year of a two-year renewal option.

(04-18-19-22) To approve a contract renewal with St. Louis Community College for the Early College Academy to allow eligible high school students to obtain both high school and college credits concurrently for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$200,000, pending funding availability.

(04-18-19-23) To approve a contract renewal with Flance Early Childhood Center to provide 10 infant or toddler slots at a cost of \$50.00 per day for 210 days (\$105,000.00) and to provide 32 Pre-K slots at \$43.00 per day for 177 days (\$243,552.00) for the period July 01, 2019 through June 30, 2020 at a total cost not to exceed \$348,552.00, pending funding availability and legal review.

(04-18-19-24) To approve a contract renewal with Blackboard to provide website hosting services, training and software licenses for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$65,000.00, pending funding availability.

(04-18-19-25) To approve a contract renewal with TSI, Inc. to provide PBX telephone maintenance for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$410,000, pending funding availability. The cost reflected is the total cost of the contract. The amount is no longer covered by E-Rate.

(04-18-19-26) To approve a contract renewal with TSI, Inc. to cover cabling and other new projects at schools for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$110,000, pending funding availability. The amount allocated in E-Rate is not sufficient to cover all projects in the District.

(04-18-19-27) To approve a contract renewal with Apple as the sole source provider for technology purchases of iPads, Bretford iPad sync carts, professional development, and other peripherals beginning July 1, 2019 through June 30, 2020 at an expenditure not to exceed \$3,000,000.00, pending funding availability.

(04-18-19-28) To approve a contract renewal with SoftChoice for the Microsoft School Agreement and other computer applications for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$270,000, pending funding availability.

(04-18-19-29) To approve a contract renewal with SAP America enterprise to provide maintenance and enterprise support services for the SAP financial system and the BSI Payroll Tax software for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$367,710, pending funding availability.

(04-18-19-30) To approve a contract renewal with TriCore Solutions (now RackSpace) to provide SAP maintenance and implementation services for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$81,000.00, pending funding availability.

(04-18-19-31) To approve a contract renewal with ITSavvy to provide iPad covers (includes 2 stylus' for each cover) for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$200,000.00, pending funding availability.

(04-18-19-32) To approve a contract renewal with Ricoh USA, Inc., to provide multi-functional devices and support, print shop management and mail services, along with printer management and document management application software at a cost not to exceed \$1,300,000 annually for the period July 1, 2019 through June 30, 2020, pending funding availability. This is the 2nd year of a 5-year agreement.

(04-18-19-33) To approve a contract renewal with IPNS for Wide Area Network (WAN) and Local Area Network (LAN) maintenance services in non-E-Rate buildings for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$170,000, pending funding availability.

(04-18-19-34) To approve a contract renewal with Kronos for maintenance services and the interface creation on the timeclock software application for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$175,000 ~~(\$150,000)~~, pending funding availability.

(04-18-19-35) To approve the renewal of a purchase of service from World Press to provide bulk purchases of envelopes in various sizes and styles to cover the District's mass mailing to its students, parents and other business mailings as so determined and to support interoffice communications to off-site locations and all schools at a cost not to exceed \$20,000 for the 2019-2020 school year, pending funding availability. The cost for these services for this current year were approved under the Superintendent's dollar threshold. The mailings are managed, processed and distributed via the District's in-house copy services.

(04-18-19-36) To approve the renewal of qualified firms Clifton Larson Allen, Brown Smith & Wallace and Showalter & Jambouri, to perform internal audit services on an as needed basis during the period of July 1, 2019 through June 30, 2020 at a total combined cost not to exceed \$20,000.

(04-18-19-37) To approve contracts with Advanced Environmental Services, Alliance Certified Restoration, All Star Environmental, General Waste Services, Midwest Service Group, and Talbert ICS to provide hazardous materials abatement for all District schools and buildings. The work will begin on July 1, 2019 and be completed by June 30, 2020 at a cost not to exceed \$500,000.00, pending funding availability and legal review.

(04-18-19-38) To approve a contract with Rottler Pest Control to provide pest control services for all District schools and buildings, beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$51,642.00, pending funding availability and legal review.

(04-18-19-39) To approve a contract with Cintas Fire Protection Co. to provide fire extinguisher inspections, repair and replacement services for District schools and buildings beginning July 1, 2019 through June 30, 2020 at a cost not to exceed \$34,423.00, pending funding availability and legal review.

(04-18-19-40) To approve a contract with Engineered Fire Protection, Inc., to provide inspections and repair services for fire sprinklers and associated backflow devices in selected District schools and buildings beginning July 1, 2019 through June 30, 2019 at a cost not to exceed \$70,605.00, pending funding availability and legal review.

(04-18-19-41) To approve a contract with Dell as the standard vendor for technology purchases (i.e., personal laptops, desktops, tablet computers, servers, storage devices and peripherals for the period July 1, 2019 through June 30, 2020 at a dollar limitation not to exceed \$5,000,000 annually, pending funding availability.

(04-18-19-42) To approve contracts with multiple vendors (Haddock/Promethean and TSI/SMART) to provide interactive boards and peripherals including training for the period July 1, 2019 through June 30, 2020 at a total combined cost not to exceed \$2,000,000.00, pending funding availability. This was bid on an RFP process, #011-1819. Based on customer satisfaction, a renewal option with each vendor for up to 2-additional years will be brought before the Board each academic year for review.

(04-18-19-43) To approve the renewal of a Memorandum of Understanding with Saint Louis University - Department of Nutrition and Dietetics to provide nutrition education opportunities for District's staff and students for the period July 1, 2019 through June 30, 2020.

(04-18-19-44) To approve the renewal of a Memorandum of Understanding with St. Louis District Dairy Council to provide grants and educational opportunities for SLPS staff and students for the period July 1, 2019 through June 30, 2020.

(04-18-19-45) To approve the renewal of a Memorandum of Understanding with Operation Food Search to provide nutrition education programs at selected District schools (yet to be determined) for the period July 1, 2019 through June 30, 2020.

(04-18-19-46) To approve the renewal of the Memorandum of Understanding with Gateway Greening to establish teaching gardens on SLPS sites and on-going professional development to District teachers for the period July 1, 2019 through June 30, 2020.

(04-18-19-47) To approve the renewal of the Memorandum of Understanding with Missouri Connections to provide career and college planning for all middle and high school students for the period August 1, 2019 through June 30, 2020.

(04-18-19-48) To approve the renewal of a Memorandum of Understanding with St. Charles Community College for the period July 1, 2019 through June 30, 2020 to provide a program for training and mentoring prospective occupational therapy assistant students as part of their professional preparation and to attract potential new hires upon graduating.

(04-18-19-49) To approve the renewal of a Memorandum of Understanding with St. Louis University for the period July 1, 2019 through June 30, 2020 to provide a program for training and mentoring prospective Occupational Therapists and to attract potential new hires upon graduating.

(04-18-19-50) To approve the renewal of a Memorandum of Understanding with Washington University for the period July 1, 2019 through June 30, 2020 to provide a program for training and mentoring prospective Occupational Therapists and to attract potential new hires upon graduating.

(04-18-19-51) To approve the renewal of the Memorandum of Understanding with Maryville University for the period July 1, 2019 through June 30, 2020 to provide a program for training and mentoring prospective Occupational Therapists and to attract potential new hires upon graduating.

(04-18-19-52) To approve the renewal of a Memorandum of Understanding with the University of Missouri Thompson Center for Autism and Neurodevelopment Disorders to provide comprehensive and effective professional development to best support students with autism for the period of July 1, 2019 through June 30, 2020.

(04-18-19-53) To approve a Memorandum of Understanding with the University of Missouri to provide coaching in building capacity to support school implementation of Multi-tiered Systems of Support and School-Wide Positive Behavior Supports for the period April 19, 2019 through June 30, 2019.

(04-18-19-54) To approve a Memorandum of Understanding with St. Louis University for the period July 1, 2019 through June 30, 2020 to provide a program for training and mentoring prospective Speech-Language Pathologists and to attract potential new hires upon graduating.

(04-18-19-55) To approve a purchase of library periodical subscriptions (print and online) from EBSCO Information Services for District school libraries for the 2019-2020 school year at a cost not to exceed \$30,000, pending funding availability. The subscription is valid for one year and includes a one-year renewal option.

(04-18-19-56) To approve a purchase of custodial supplies from multiple vendors for the cleaning and maintenance of District schools and buildings during the 2019-2020 school year at an amount not to exceed \$959,603.50, pending funding availability.

(04-18-19-57) To approve a purchase of maintenance supplies, repairs and equipment from multiple vendors for the overall maintenance of District schools and buildings during the 2019-2020 school year an amount not to exceed \$1,863,321.90, pending funding availability.

Mr. Sullivan called for a motion and a second to approve Resolution Number 04-18-19-59. On a motion by Mr. Gaines and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve Resolution Number 04-18-19-59

AYE: Mr. Gaines, Mr. Sullivan
ABSENT: Mrs. Clinkscale
NAY: None

The motion passed.

(04-18-19-59) To approve a sole source contract with Creative Circle (staffing agency) to provide individuals for vacancies and temporary positions in the Public Information Office for the period April 19, 2019 through June 30, 2020 at a cost not to exceed \$30,000.

BOARD MEMBER UPDATE(S)

None.

ADJOURNMENT

There being no further business before the Board, on a motion by Mr. Gaines and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:01PM.

AYE: Mr. Gaines, Mr. Sullivan
ABSENT: Mrs. Clinkscale
NAY: None

The motion passed.